

Alarms, ETC

Employment Application

Please think of this employment application as your first interview and step in the employment process for Alarms, ETC. Our company is very selective about our employees as our customers expect nothing but the best service possible on their vehicles.

Because of this please ensure you do the following:

1. Fill out the application ENTIRELY. Don't leave anything blank. This includes hours required, pay expected, previous experience and/or your signature. These are common mistakes or omissions that applicants make that automatically will exclude you from having your application reviewed by management.
2. Under hours expected and/or pay. Please put numeric values. "N/A", "Negotiable", "Flexible", ETC are not numeric values. Pay expectancy should be the minimum you are willing to work for and hours should be the minimum, maximum or range of hours you would like to work.
3. We understand that everyone needs to start somewhere, but please be aware that installing music in your neighborhood, for friends, ETC isn't work experience. This shows you have a willingness to learn and a foundation to start from, but just be aware experience refers to working in a shop environment.
4. If you say you are experienced in doing something (installing, tinting, selling, ETC) then please be prepared to back it up. We WILL require you to perform a work sample prior to a job offer being extended, so be prepared to perform the install/service you state you are experienced with from start to finish in a prompt/professional manner.
5. Lastly individuals with limited availability may be reviewed for part time status, however full time individuals should be able to work anytime from 8am-9pm Monday – Saturdays. Our stores are Open from 9-6 Mon – Sat, however often times we may ask you to come in early and/or stay later than normal and this is REQUIRED from our full-time staff members. So the more open your availability is, the higher the likelihood of receiving full time employment.
6. Lastly, our company has a zero tolerance policy for dis-honesty and/or theft. We take integrity VERY seriously and we will not hire any individual we feel will put our stores or our customers at risk.

Please understand that although this 'pre-emptive' disclaimer may seem extreme to some individuals, we want to ensure that our Alarms, ETC team members are of the highest caliber and plan on staying with us for years to come. Our company is on a growing trend and every one of our store managers were hired in as entry level installers at one time. We promote from within and reward excellence.

Please print this out, fill it out completely and physically return it in person to your nearest Alarms, ETC. and remember the application is your first impression, please ensure it's legible, complete and neat/tidy and when you turn it in please set aside a few moments to speak to the location manager if you have any questions.

Alarms, ETC.
Management Team

ALARMS, ETC. APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Name: _____
 (Last Name) (First Name) (MI)

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Social Sec. Number: _____

Email Address: _____

Position Applying For: (Installer:) (Tint:) (Sales:) (Office:):

How did you hear of this job? _____

Do you have the legal right to work in the USA? Yes: No:

Have you ever been convicted of a felony? Yes No: If yes, please explain.

Alarms, ETC. is an equal opportunity employer, and therefore does not discriminate base on among other things against any employee because of race, age, color, religion, sex, national origin, ancestry, handicap or disability, sexual orientation, marital status, off-duty use of lawful products, membership in the national guard, state defense force or any reserve component of the military forces of the United States or your nation of residence, or any other legal basis. This policy applies not only to employment but to recruitment, recruitment advertising, upgrading, demotion, transfer, layoff, termination, and other matters pertaining to personnel relationships.

AVAILABILITY

Employment Desired: Full Time: Part Time:

Specify days and hours available: Mon: Tues: Wed: Thurs: Fri: Sat: Sun:

From: _____ To: _____

Total hours per week available: _____

Are there any times you are unavailable to work? _____

EDUCATION

High School:
 Name: _____ Location: _____

Last grade completed: _____ Now enrolled? Yes: No:

Scholastic honors, sports, activities: _____

College or Continuing Education:
 Name: _____ Location: _____

Last grade completed: _____ Now enrolled? Yes No:

Scholastic honors, sports, activities, area of study ; _____

. W O R K H I S T O R Y	(List Last Job First) May we contact your present employer? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Company: _____ Location: _____ Phone: _____
	Job Title: _____ Duties: _____
	Supervisor's Name: _____ Dates Worked: From _____ To: _____
	Salary: _____ per _____ Reason for Leaving: _____

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Company: _____ Location: _____ Phone: _____	
Job Title: _____ Duties: _____	
Supervisor's Name: _____ Dates Worked: From _____ To: _____	
Salary: _____ per _____ Reason for Leaving: _____	

. D E T A I L S	Give us a brief description of yourself and your skill levels that may be of interest. Any areas of expertise or special interests which you may have.
P A Y	Minimum Expected Pay: _____ Day Available for work: _____
	Maximum Hours Available: _____ Minimum Hours needed: _____
<p>1) I hereby certify that all above questions are fully and correctly answered. I understand that any misleading or incorrect statements made as part of this application may be considered cause for rejection or dismissal. 2) I also grant Alarms, ETC. to establish my employment eligibility through inquiry of past employment and education and agree to release from liability all persons supplying such information. 3) If employed, I agree to conform to the rules and policies of Alarms, ETC. and that at anytime I will be free to resign for any reason and that Alarms, ETC. also holds the same right to terminate my employment at will. I understand that no representative of Alarms, ETC., other than the store owner, has the authority to enter into any agreement for employment for any specified time or make any agreement contrary to the foregoing.</p>	
Date: _____	Signature: _____

Please list your tell us about your installation experience: (What work you've done in the past such as fiberglass, tinting, basic radio installs, alarms and any other technical or practical expertise you have in this field)

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Tell us about your worst job and why it was so miserable:

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Tell us about your best job and why you enjoyed it so much:

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What do you know, if anything, about the job you are applying for or Alarms, ETC.

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This is a retail environment. You will be required to work Saturdays and sometimes at nights and/or on holidays. Is there anything that will prohibit this?

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If your experience level does NOT meet our minimum requirements are you interested in an un-paid internship / journeyman training?

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Our positions include salaried, hourly and commission positions. Do you have a preference as to the type of pay you would prefer and please explain why?

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Why do you want a job with our organization? Please be as detailed as possible, this is **IMPORTANT!**

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